

# **National Squib Owners Association**

## **Class Rules**

(as amended in General Meeting on 3<sup>rd</sup> October 2014)

### **1. TITLE**

The Title of the Association shall be 'THE NATIONAL SQUIB OWNERS ASSOCIATION';

### **2. OBJECTS**

The Objects of the Association shall be to promote the National Squib One Design Keelboat and to protect and further the interests of the Class.

### **3. MEMBERSHIP**

(a) Full Membership of the Association shall be open to any owner or part-owner of a Squib and Associate Membership shall be available to such other persons as the Class Committee shall from time to time decide.

(b) The Association by resolution in General Meeting may elect as a Life Member any person who has rendered exceptional service to the Association or to the Class.

(c) Any owner or part-owner of a Squib of which at least one of the other part-owners is a fully paid up Full Member and any Life Member who is an owner or part-owner of a Squib shall be deemed to be a fully paid-up Full Member for the purpose of Class Rule B.3.1.

### **4. SUBSCRIPTIONS**

(a) Full Members and Associate Members shall be liable for the payment of such subscriptions in each year as shall be approved on the recommendation of the Class Committee by the Annual General Meeting of the Association, Associate Members to pay a lesser subscription than Full Members. Life Members shall not be liable for any subscription.

(b) Subscriptions shall fall due on the first day of January in each year. If any Member shall default or omit to pay his subscription for the current year by the 31st day of March of that year his Membership may be determined by resolution of the Class Committee.

### **5. MANAGEMENT**

(a) The affairs of the Association shall be managed in accordance with the Rules and Objects of the Association by a Class Committee which shall consist of not more than twenty members elected by the Association in General Meeting with the addition of the Association Honorary Chairman, the Honorary Secretary, Honorary Treasurer, Honorary Technical Adviser, Honorary Class Measurer and Honorary Publicity Officer ex officio.

(b) Any Full or Associate Member of the Association may be proposed and seconded by a Full or Associate Member of the Association for election to the Committee.

(c) Members of the Class Committee shall hold office for a period of two years until the conclusion of the Annual General Meeting for the second year after their election.

(d) A retiring Member of the Class Committee shall be eligible for re-election.

(e) If a casual vacancy occurs on the Class Committee by reason of death or resignation the Class Committee may appoint another Full or Associate Member to fill the vacancy until the next Annual General Meeting of the Association.

(f) The Class Committee shall have power to co-opt for any period of not more than twelve months not more than three further Full or Associate Members of the Association who in the opinion of the Class Committee by reason of especial skills or qualifications may be able to render assistance to the Class Committee on any matter of concern to the Class.

(g) The Class Committee shall have power to appoint sub-committees of such constitutions and for such purposes as it shall from time to time determine provided that on every sub-committee there shall be an elected Member of the Class Committee.

(h) The quorum necessary for the conduct of business of the Class Committee shall be three elected Members of such Committee and in the conduct of business every Member whether elected, ex officio or co-opted shall have one vote. In case of equality of votes the Chairman shall have a second or casting vote.

(i) Meetings of the Class Committee shall take place not less than twice in every year.

### **6. HONORARY CHAIRMAN**

A Class Association Honorary Chairman who shall hold office until the close of the next following Annual General Meeting shall be elected at the Annual General Meeting of the Association and shall

be ex officio a Member of and serve as Honorary Chairman of the Class Committee. A retiring Chairman shall be eligible for re-election but shall not be eligible to serve for more than three terms in succession. For the purposes of applying this rule periods of service prior to June 2001 shall not be taken into account.

#### **7. HONORARY SECRETARY**

An Honorary Secretary shall be appointed at the Annual General Meeting of the Association who shall ex officio serve as an additional Member of the Class Committee. A retiring Honorary Secretary shall be eligible for re-election but shall not be eligible to serve for more than three terms in succession.

#### **8. HONORARY TREASURER**

An Honorary Treasurer shall be appointed annually at the Annual General Meeting of the Association who shall keep a complete and accurate record of the Association's finances and shall ex officio serve as an additional Member of the Class Committee. A retiring Honorary Treasurer shall be eligible for re-election but shall not be eligible to serve for more than three terms in succession.

#### **9. HONORARY AUDITOR**

An Honorary Auditor shall be appointed annually at the Annual General Meeting of the Association whose duty it shall be to audit the accounts of the Association for the then current year. If he shall resign or be unwilling or unable to act the Class Committee shall have the power to appoint another person in his place. A retiring Honorary Auditor shall be eligible for re-election.

#### **10. HONORARY TECHNICAL ADVISER**

The Association at the Annual General Meeting shall appoint annually an Honorary Technical Adviser to the Association who shall hold himself available to assist the Class Committee in matters concerning the Class Rules governing the hull shape, weight, sail plan, rigging, fittings or otherwise of the National Squib One Design Keelboat or touching the construction of such items.

#### **11. HONORARY CLASS MEASURER**

The Association at the Annual General Meeting shall appoint annually an Honorary Class Measurer being a measurer approved by the RYA for Squib Class measurement to assist in determining matters of the measurement of the National Squib One Design Keelboat.

#### **12. HONORARY PUBLICITY OFFICER**

The Association at the Annual General Meeting shall appoint annually an Honorary Publicity Officer who shall serve ex-officio as an additional member of the Class Committee and shall be responsible to the Committee for all matters relating to publicity. A retiring Honorary Publicity Officer shall be eligible for reappointment.

#### **13. HONORARY MEMBERSHIP SECRETARY**

(a) The Association at the Annual General Meeting shall appoint annually an Honorary Membership Secretary who shall deal with all matters relating to membership, including recruitment of new members, collection of subscriptions, liaison with fleet captains, liaison with the RYA in relation to the certification of members' boats and the keeping of all necessary records.

(b) The Honorary Membership Secretary shall not be an ex officio member of the Class Committee but shall submit reports on membership matters for the consideration of the Committee at their meetings.

(c) In the event of an Honorary Membership Secretary not being appointed at an Annual General Meeting or in the event of the position becoming vacant due to death or resignation, the Class Committee may appoint any member to fill the vacancy until the next Annual General Meeting. A retiring Honorary Membership Secretary shall be eligible for reappointment.

#### **14. GENERAL MATTERS**

(a) An Annual General Meeting of the Association shall be held at some place to be named by the Class Committee during the National Squib Championship in each year at which Meeting any Life Member and any paid up Full Member may attend and vote and any paid up Associate Member may attend. The Honorary Secretary shall give every Full and Associate Member not less than twenty eight days clear notice (excluding the day of publication on the NSOA website/posting and the day of the Meeting) of the date, time and place of such Meeting and of the business to be brought forward

thereat by publishing the details on the NSOA website and where specifically requested by a Member posting the same to the Member's address last known to the Association.

(b) No business other than the election of the Class Committee, the adoption of the accounts and the Honorary Auditor's report, the appointment of the Honorary Chairman, Honorary Secretary, Honorary Treasurer, Honorary Auditor, Honorary Technical Adviser and Honorary Class Measurer and any Business which the Class Committee shall cause to be included in the Notice convening the Meeting shall be raised or discussed without the leave of the Class Honorary Chairman unless notice thereof shall have been given to the Honorary Secretary two months prior to such Meeting.

(c) The Honorary Secretary on instructions from the Class Committee may at any time and must on the written request of not less than twenty Full Members of the Association Convene a special General Meeting of the Association for any specific business, the nature of which must be stated in the Notice convening the Meeting, and discussion at such Meeting shall be confined to that business only and of which Meeting not less than fourteen clear days notice as above shall be given in manner mentioned in sub-paragraph (a) of this Clause.

(d) The quorum necessary for the conduct of business at any General Meeting shall be not less than fifteen Full Members present in person. Every such Full Member shall have one vote and in case of an equality of votes whether on a show of hands or on a poll the Honorary Chairman shall have a second or casting vote. In cases of multiple ownership each co-owner who is a Full Member in his own right, may vote, but a maximum of four votes only is allowed per boat, regardless of the number of co-owners.

(e) At any General Meeting a resolution put to the vote at the Meeting shall be decided on a show of hands unless a poll is demanded (before or on the declaration of the result of the show of hands) by:

(i) The Chairman, or

(ii) at least ten Full Members present in person or by proxy

and unless a poll be so demanded a declaration by the Chairman that a resolution has on a show of hands been carried or carried unanimously or by a particular majority or lost shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

(f) If a poll is duly demanded as above it shall be taken in such manner as the Chairman directs and the result of the poll shall be deemed to be the resolution of the Meeting at which the poll was demanded.

(g) On a poll votes may be given either personally or by proxy.

(h) The Instrument appointing a proxy shall be signed by the Member and shall be deposited with the Class Association Secretary for the time being or otherwise as may be specified in the Notice convening the Meeting not less than half an hour before the time of the Meeting at which the Member named in the instrument proposes to vote failing which the instrument of proxy shall not be treated as valid.

(i) The form of proxy shall be as follows or as near thereto as circumstances admit:

'I of

being a Full Member of the National Squib Owners Association hereby appoint  
or failing him

as my proxy to vote for me on my behalf at the General Meeting to be held on  
the day of 20 , and at any adjournment thereof.

Signed.....Date.....

N.B. Unless otherwise instructed the proxy will vote as he thinks fit.

(j) The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.

(k) Full member ballots may be conducted for significant changes to either the NSOA Rules or the National Squib Class Rules. These shall be conducted electronically or via postal vote. The results of the ballot will be auditable. Such a ballot will be the equivalent of a poll at a General Meeting and the same majority rules shall apply. The Class Committee shall have authority to decide whether such a ballot shall be conducted.

## **15. NEW RULES, AMENDMENTS AND ALTERATIONS**

(a) Notice of any alteration, amendment or addition to the Association Rules as above or to the Class Rules governing the hull shape, weight, sail plan, rigging, fittings or otherwise of the National Squib One Design Keelboat duly proposed and seconded by two Full Members of the Association shall be given to the Honorary Secretary two months in advance if the same is to be proposed at any Annual General Meeting or at least one month before the intended date of any Special General Meeting to be

convened to consider the same and full particulars of such alteration, amendment or addition shall be set out in the Notice.

(b) No resolution proposing any such alteration, amendment or addition as above shall be adopted unless not less than two thirds of the votes cast either in person or by proxy shall be in favour of the proposal.

(c) Notwithstanding the above, the Committee have the power to approve minor technical rule changes which are recommended by the RYA.